

APPROVED

December 19, 2006

Michigan State Administrative Board

Lansing, Michigan

December 5, 2006

A regular meeting of the State Administrative Board was held in the Lake Ontario Room, 3rd Floor, Michigan Library and Historical Center, on Tuesday, December 5, 2006, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson
Kristie Profit, Policy Advisor, representing John Cherry, Lt. Governor
Mary G. MacDowell, Director, Financial Services Bureau, representing Robert J. Kleine, State Treasurer
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General
Carol Wolenberg, Deputy Superintendent for Administration, representing Michael P. Flanagan, Superintendent of Public Instruction
Leon Hank, Chief Administrative Officer, representing Kirk T. Steudle, Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Diana Quintero, Department of Information Technology; James Burris, Elise Lancaster, Janet Rouse, Department of Management and Budget; Kelly Villarreal, Department of Transportation; Victor Groszko, Speaker's Office; John Walter, Michigan Strategic Fund

1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Pavona moved to approve the minutes of the regular meeting held on November 21, 2006. The motion was supported by Ms. Wolenberg and unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

1) John Walter, Chief Compliance Officer of the Michigan Strategic Fund, presented brief details about the 2006 Fourth Quarter Report of the Chief Compliance Officer of the Michigan Strategic Fund.

2) Retention and Disposal Schedules:

DEPARTMENT OF COMMUNITY HEALTH,
Division of Community Living, 12/05/2006
Mental Health Services to Children and Families, 12/5/2006

DEPARTMENT OF EDUCATION, Grants Coordination and School
Support, 12/05/2006

DEPARTMENT OF TREASURY, Unclaimed Property Division,
12/05/2006

Mr. Hank moved to approve the retention and disposal schedules. The motion was supported by Ms. MacDowell and unanimously adopted.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Reports for the regular meeting of November 28, 2006, and the special meeting of December 5, 2006. After review of the forgoing Finance and Claims Committee Reports, Ms. MacDowell moved that the Finance and Claims Committee Reports covering the regular meeting held November 28, 2006, with corrections to Item 8(1) of the regular agenda and Item 3s of the supplemental agenda, and the special meeting held December 5, 2006, be approved and adopted. The motion was supported by Ms. Wolenberg and unanimously approved.

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Ms. MacDowell presented the Building Committee Report for the regular meeting of November 29, 2006. After review of the forgoing Building Committee Report, Ms. MacDowell moved that the Building Committee Report covering the regular meeting held November 29, 2006, be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

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Mr. Pavona presented the Transportation and Natural Resources Committee Report for the regular meeting of November 29, 2006. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Pavona moved that the Transportation and Natural Resources Committee Report covering the regular meeting held November 29, 2006, be approved and adopted with the withdrawal of Item 14 of the regular Transportation agenda by the Department of Transportation. The motion was supported by Mr. Isom and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Ms. Wolenberg moved the meeting be adjourned. The motion was supported by Mr. Pavona and unanimously approved. Mr. Keenan adjourned the meeting.

SECRETARY

CHAIRPERSON